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SULEYMAN DEMIREL UNIVERSITY
CIVIL AVIATION COLLEGE
UNIT QUALITY COMMITTEE MINUTES

MEETING DATE: 22.02.2022

AGENDA :

ITEM 1 - Evaluation of the Institutional Accreditation Process.

A "Quality Board Meeting" was held on February 15, 2022, with the participation of the Quality Commission Members. Following the meeting, a report consisting of "11 items" was prepared by our Faculty Member, Dr. Sevil ÇULHA ÜNAL, as part of the "Unit Quality Activities Evaluation Visits".

In this regard, within the scope of "Unit Quality Activities Evaluation Visits," there is an "11-item" evaluation process for all units within the University. Our Vocational School ranks 9th out of 14 units of the University, with the lowest score being 21 and the highest 41. Our Vocational School's score is 30, indicating that, generally speaking, our Vocational School is in an average position within the university in terms of quality processes.

At the same University Senate meeting, it was reported that "the Senate approved our University's application for general accreditation under YÖKAK (Council of Higher Education Accreditation) for the year 2023."

Therefore, it has been announced that the "Accreditation Process" will begin in the coming period, and that the university's units will be audited by a committee including "External Auditors and International Auditors" in October-November 2022. The university's units located off-campus will be prioritized in the "Accreditation Process" and included in the audits. It is highly likely that our college will be in this position, and the audit will cover everything from our college's website to the "Accreditation Reports".

According to the 2022 Quality Commission Report, the fact that our college has an actively operating Aviation Management Department accelerates the accreditation processes. If the activities or practices carried out within our university are adopted and implemented by other universities, our quality score also increases. Normally, the focus is on actively using the "PDCA (Plan, Do, Check, Act) Cycle" for academic, administrative, and educational activities. For example, to make the activities carried out on behalf of our college visible in terms of quality processes, all activities, ideas, etc., are required to be discussed, documented with supporting evidence, reported, and planned. To ensure this process is followed up, the situations must be reported to the "Quality Assurance Office of the Strategy Development Department".

Within the scope of quality processes, all activities were carried out in three main groups: "Student Training Activities, Community Contribution Activities, and Technical Activities," and many of these were conducted by the "Department of Aviation Management of our Vocational School."

2. Evaluation of the 2021 Self-Assessment Report.

The 2021 Self-Assessment Report has been deemed appropriate.
Appendix: 2021 Unit Self-Assessment Report (25 pages)

3. Evaluation of the 2021 Annual Activity Report.

The 2021 Annual Activity Report has been deemed acceptable.

Dr. Ahmet SONGUR, Assistant Professor
College Director

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SN	NAME AND SURNAME	SIGNATURE	EXPLANATION
1	Dr. Ahmet SONGUR, Assistant Professor	**PARTICIPATED**	
2	Assoc. Prof. Dr. Yasin ÿÖHRET	**ON ADMINISTRATIVE LEAVE**	
	Dr. Halil ÿÿMÿEK, Assistant Professor 3	**PARTICIPATED**	
4	Dr. Salim KURNAZ, Assistant Professor;	**PARTICIPATED**	
5	Dr. Osman Seraceddin SESLIOKUYUCU, Assistant Professor	**PARTICIPATED**	
6.	Dr. Lecturer Sevil ÇULHA ÜNAL	**PARTICIPATED**	
7.	College Secretary Nurcan HATAPCIOÿLU	**REPORTED**	
8.	College Student Representative Busenur ASLAN	**PARTICIPATED**	